

## **GUIDELINES**

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### **GUIDELINES TO CONTRIBUTORS**

The NTI Bulletin (erstwhile 'NTI Newsletter') is introduced and developed by the National Tuberculosis Institute, as a media of exchange for the dissemination of information generated local, regional and national level and feedback of information between the Institute and programme centers as well as teaching research and training institutions. The scope of the Bulletin allows publications on Epidemiological, Sociological and operational aspects of TB prevention and Control. Operational aspects include viz., treatment, case holding, case finding, defaulter retrieval and importance of motivation as health education component under Information, Education & Communication. It also publishes program information on RNTCP. This provides a forum for discussing the problems faced by them. This is an unpriced publication distributed as per the mailing list maintained in the NTI library.

### **FORMAT OF COMMUNICATIONS**

The communications can be sent on any of the following formats viz., editorial, original articles, field research/reports, case reports, practical applications, clinical problems, Field experience, Success stories readers' write/readers' forum, view point and also as correspondence.

### **SUBMISSION OF MANUSCRIPTS**

It should be submitted (in MSWord doc format as e-mail attachment) [online](#) and hardcopy by post to the

Editor,  
NTI Bulletin,  
National Tuberculosis Institute,  
'Avalon', No.8, Bellary Road,  
Bangalore - 560 003.

### **PREPARATION OF MANUSCRIPTS**

Manuscripts should be presented in as concise a form as possible, typewritten in double space on one side of good paper of A4 size.

Title page should contain the title of the article and a full list of all authors – the first name being that of the primary author. The name of the departments, institutions and research centres should be given in full. Abbreviations are not to be used.

The next page should contain an abstract of not more than 150 words providing clear information on the central question or hypothesis of the article. A brief note of the major results or conclusions of the study will be appropriate.

The text page is usually divided into:

Introduction: This must state briefly the current state of the art and indicate the main objective for undertaking the study. Material and methods should be precise and clear. Statistical methods are to be clearly expressed.

The result portion should contain the usual tables and findings of the study. Tables are to be kept to a minimum. Figures or drawings if any should be clear and originals should be sent.

The discussion portion is the area for arguing the points of the articles and the results need not be repeated. The deductions should be logical and relate to other relevant studies. A brief conclusion/summary paragraph is helpful. Due acknowledgement is to be made and proper authority for quoting references and communications are to be included.

References: All references should be cited in full and numbered in the order in which they appear in the article. Examples:

#### **Article**

Singh V, Mathur US, Bhandari VM, Jain NK. Peak Expiratory and Inspiratory Flow rates: Comparative study of pink city Flow meter with Wright Flow meter. Lung India 1987; 4: 195-7.

(Authors, Title of article, Name of Journal, Year, Volume and inclusive pages)

In press

Sharma OP. Clinical Review. Pulmonary Eosinophilia. Lung India. (In press).

Text book

Cotes JE, Steel J. Work-related Lung Disorders Oxford. Blackwell Scientific Publications 1987.

#### **Article in text books**

Crompton GK, Grant IWB, McHardy GJR. Bronchial adenoma In: text books J.Macleod: ed. Davidson's Principles and Practice of Medicine. 14<sup>th</sup> edition Edinburgh, Churchill Livingstone 1984; 262-3.

Abbreviations of Journal names are to be found in Index Medicus. Written personal communications, unpublished data and work under progress may be used in the text but not as references.

Material submitted is accepted on the understanding that it will be subject to editorial revision. Authors are informed about the revision of major nature only, though this cannot be guaranteed. Author will be supplied with a free copy of the journal in which his/her article is published. Full address of the author to whom the correspondence is to be addressed in this connection may please be mentioned.

#### **UNDERTAKING**

We, the undersigned, give an undertaking to the following effect with regard to our article entitled "....." submitted for publication in the NTI Bulletin.

1. The article mentioned above has not been published or submitted to or accepted for publication in any form, in any other journal.

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